

# ISA Transfer Authority Form

For transferring a Stocks and Shares ISA from another provider to Dudley Building Society.



Please note we do not offer Flexible ISAs.

Please complete sections 1 to 3 and forward to our Customer Service Team at 7 Harbour Buildings, The Waterfront, Brierley Hill, DY5 1LN or pass to a Customer Service Advisor dealing with your application in branch.

## SECTION 1 - Account Holders details

Title:	<input type="text"/>	Date of Birth:	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y				
D	D	M	M	Y	Y								
First Name(s):	<input type="text"/>	National Ins No:	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>										
Surname:	<input type="text"/>	National Insurance Number must be provided. You should be able to find your NI number on a payslip, form P45 or P60, a letter from HMRC, a letter from the Department of Works and Pensions, or pension order book.											
Address:	Street	Telephone No: <input type="text"/>											
	District												
	Town												
	County												
	Postcode												

## SECTION 2 – Information about the ISA you want to transfer

Current Provider:	<input type="text"/>		
Address:	Street	Telephone No:	<input type="text"/>
	District	ISA Account No / Reference	<input type="text"/>
	Town		
	County		
	Postcode		

### Please Note

As well as being subject to the Terms and Conditions of the Cash ISA receiving the transfer proceeds, the transfer will be undertaken subject to the Terms and Conditions applying to your stocks and shares ISA. For example:

- Dudley Building Society only accepts **FULL** Stocks and Shares ISA transfers. Partial transfers are **NOT** permitted. This will result in all investments currently being sold. The sale proceeds, together with any un-invested cash currently held in the existing ISA, will be transferred to Dudley Building Society in its entirety.
- Your existing ISA provider may need you to give them specific information before the transfer can go ahead.
- There may be outstanding fees to pay before the transfer goes ahead.

If you are not sure what conditions apply please check with your existing stocks and shares ISA provider before completing this form.

Have you subscribed to this stocks and shares ISA in the current tax year?

Yes / No

What is the balance to be transferred?

£

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## SECTION 3 - Transfer Authority

I authorise my existing ISA provider as specified above to sell investments and transfer the ISA in cash (account number overleaf) to Dudley Building Society.

I authorise my existing ISA provider to provide Dudley Building Society with any information, written or non-written, concerning the stocks and shares ISA and to accept any instruction from them relating to the stocks and shares ISA being transferred.

Where I must give notice to close or transfer part of the existing stocks and shares ISA, or the existing stocks and shares ISA contains an investment which is designed and intended to be held for full term and has yet to reach redemption, I instruct my existing ISA provider to either: (tick the appropriate box)

Wait for the full notice period to end, or wait until redemption (whichever is relevant) before going ahead with this transfer

Or;

Depending on the terms and conditions, carry out the transfer as soon as possible – I accept any consequential loss of income, capital or charges that may be applied

Signature

Date:

D	D	M	M	Y	Y	Y	Y
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### Transfer Acceptance completed by Dudley Building Society

Dudley Building Society is willing to accept this ISA transfer in line with the customer's instructions above, as long as the following conditions are met.

- The transfer proceeds are made up of cash deposits only
- We must receive the transfer proceeds no later than: 

D	D	M	M	Y	Y	Y	Y
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- Where the customer has shown they want to transfer subscriptions from the current tax year, these must not be more than: £

For the purpose of the transfer of the ISA wrapper under the regulations, the date shown below will be the transfer date.

Date form received in branch:

D	D	M	M	Y	Y	Y	Y
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Branch ID:

Dept: Customer Services  
Email: enquiries@dudleybuildingsociety.co.uk  
Tel No: 01384 231414  
Address: 7 Harbour Buildings, The Waterfront, Brierley Hill, DY5 1LN