

Proof of Identification

For new accounts an item of identification from the list below is required to verify both your name and address.
(For ISA Accounts we also require your National Insurance Number)

Adult Accounts

To Verify Name		To Verify Address	
1	Current signed Passport.	1	Recent Utility Bill (within last 3 months) (<u>not</u> mobile phones) e.g. British Telecom British Gas Midland Electricity Severn Trent Water South Staffordshire Water
2	EEA Member State ID Card / Foreign National Identity Card (Residence permit)	2	Local Authority Council Tax Bill (valid for the current year).
3	Current UK Photo-Card Driving .	3	Current UK Photo-Card or old style Full Driving .
4	Current Full UK Driving (old version)	4	Bank, Building Society or Credit Union Statement (within last 3 months) or passbook containing current address.
5	Birth Certificate (with Marriage Certificate if appropriate).	5	The most recent original Mortgage Statement from a recognised lender.
6	'Plastic' Signed National Insurance Card.	6	Local Council Rent Card or Tenancy Agreement.
7	Benefit Book or original notification letter from the Benefits Agency confirming the rights to benefits.	7	Benefits Book or original notification letter from the Benefits Agency confirming the rights to benefit.
8	Inland Revenue Tax Notification (e.g. Notice of Coding, Tax Assessment – P45's/P60's are NOT acceptable).	8	Solicitors letter confirming recent house purchase.
		9	Inland Revenue correspondence addressed to applicant at applicants stated address (only if not used to verify name).

Children's Accounts

To Verify Name		To Verify Address	
1	Birth Certificate	1	Medical Card
2	Passport	2	Inland Revenue letter for Tax Credit
3	Parents Passport (where named on passport)	3	Benefits Agency letter/book for Family Allowance
		4	Bank/Building Society Statement (within last 3 months) or passbook containing current address

Notes

- A document can only be used once. i.e., the new style driving cannot be used to verify name *and* address.
- For postal applications, Certified Copies of ID are acceptable but Certifier must state their name, qualification and contact telephone number.
- An electronic verification will normally be carried out, in which case only one form of documentation may be required.
- For children under the age of eleven, identification is required for the child as well as the parent or guardian (see adult ID list).