

Proof of Identification



For new accounts one item of identification from each list shown below is needed.

Checklist for Adults

To Verify Name

- 1 Current signed Passport.
- 2 EEA Member State ID Card.
- 3 Current UK Photo-card Driving Licence.
- 4 Current Full UK Driving Licence (old version) (the old style Provisional Driving Licences are not acceptable)
- 5 Birth Certificate (with Marriage Certificate if appropriate).
- 6 'Plastic' Signed National Insurance Card.
- 7 Benefit Book or original notification letter from the Benefits Agency confirming the rights to benefits.
- 8 Inland Revenue Tax Notification (e.g. Notice of Coding, Tax Assessment – P45's/P60's are NOT acceptable).
- 9 Shotgun or Firearms Certificate.

To Verify Address

- 1 Recent Utility Bill (within last 3 months) (not mobile phones)
e.g. British Telecom
British Gas
Midland Electricity
Severn Trent Water
South Staffordshire Water
- 2 Local Authority Council Tax Bill (valid for the current year).
- 3 Current UK Photo-card or old style Full Driving Licence.
- 4 Bank, Building Society or Credit Union Statement (within last 3 months) or passbook containing current address.
- 5 The most recent original Mortgage Statement from a recognised lender.
- 6 Local Council Rent Card or Tenancy Agreement.
- 7 Benefits Book or original notification letter from the Benefits Agency confirming the rights to benefit.
- 8 Solicitors letter confirming recent house purchase.
- 9 Inland Revenue correspondence addressed to applicant at applicants stated address (only if not used to verify name).

Checklist for Young Savers

To Verify Name

- 1 Birth Certificate
- 2 Passport
- 3 Parents Passport (where named on passport)

To Verify Address

- 1 Medical Card
- 2 Inland Revenue letter for Tax Credit
- 3 Benefits Agency letter/book for Family Allowance
- 4 Bank/Building Society Statement (within last 3 months) or passbook containing current address.

- A document can only be used once i.e., the new style driving licence cannot be used to verify name and address.
- For postal applications, Certified Copies of ID are acceptable but Certifier must state their name, qualification and contact telephone number.
- Please note for children under the age of eleven identification is required for the child as well as the parent or guardian (see adult ID list).

EFFECTIVE FROM 1st FEBRUARY 2008