

DIRECT DEBIT INSTRUCTION

It is a condition of any Offer of Loan that your monthly payments are made by Direct Debit. Please complete all sections of the following form.

Return this form with your mortgage application form to the Society and we will send it to your bank. The first full monthly payment will be collected on the first of the month following completion of your mortgage.

Instructions to your Bank or Building Society to pay by



Please complete the whole of this form and return it to Dudley Building Society, Mortgage Department (Administration), Dudley House, Stone Street, Dudley, DY1 1NP. We will send the form to your Bank or Building Society. Your monthly repayments will be collected on the first of each month.

Name and Full Postal Address of your Bank/Building Society

To:	Bank/Building Society
Address:	
	Postcode

Name(s) of Account Holder(s)

Bank/Building Society Account Number

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Branch Sort Code

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Originator's Identification Number

7	2	4	2	4	1
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Dudley Building Society Mortgage Account Number

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Instructions to your Bank or Building Society

Please pay Dudley Building Society Direct Debits from the account detailed on this instruction subject to the safeguards assured by The Direct Debit Guarantee. I understand that this instruction may remain with Dudley Building Society and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s):

Date:

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Banks and Building Societies may not accept direct debit instructions for some types of account

This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Dudley Building Society will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request Dudley Building Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Dudley Building Society or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Dudley Building Society asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.